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Issue 37-G

# COMMUNICATION SYSTEM

## field staff

In an effort to smooth out the communication lines carrying information, reports and queries amongst the members, auditors, offices, departments, committees, and staffs of the HASI and its allied organizations, the following communication plan is being put into force by the HASI and affiliated corporations.

EVERY MESSAGE SHOULD CONTAIN ONLY ONE SUB-JECT, except when the message is a report on a general situation. A report can contain as many data as it pleases. A message, consisting of a forwarding of a datum or a request for a datum or item would be highly standar-. dized to minimize the loss of time in communication and to insure a rapid and accurate response to any and all communications received.

A MESSAGE CONSISTS OF ONE SUBJECT AND THE

REASON WHY. It should be written so that enough space remains on the paper to answer the communication. The message may be typed or

written legibly by hand.
THE MESSAGE SHOULD BE DONE IN DUPLICATE. Use carbon paper to make the duplicate and forward both copies. The message will be answered at the receipt point, again in duplicate, and the original sent back to the sender, the carbon copy being retained in the office file.

FORMAT OF THE MESSAGE. The important parts of the message and the general order of placement are as follows:

1.) Date

2.) Person or organization to whom the message is addressed.

3.) Name and address of the person or organization sending the message.
4.) The actual message or datum itself.

The reason why it is needed. 5.)

6.) Signature or initials of person send-

ing the message.

7.) Enough blank space, preferably at least half of the piece of paper, to permit the message to be answered on that same sheet of paper.
8.) A duplicate copy of the message.

The reason this communication system is being installed is because the dissimilar message forms which are being received and used in the various organizations of Dianetics and Scientology make it impossible for a letter to be rapidly answered. Several subjects, each requiring the attention of a different department or committee, will come in in one letter. (Continued on page three)

# MEMBERSHIP GAINS NEW IMPORTANCE

Recent policy decisions of the HASI and CECS Boards bring important news to auditors and everyone else interested in Dianetics and

Scientology.

Every auditor, in order that his certificate remain valid after December 1,1954 must maintain a professional membership in good standing. Thus, if your professional member-ship has lapsed or is about to expire, renew it at once at a fee of \$25.00 per year. this is not taken care of the HASI and CECS will be forced to consider your certificate as non-existant after December 1, 1954.

In addition to the requirement for professional memberships, other persons in the field are required to maintain some form of membership in the HASI or its affiliated corporations in order to use the materials of Dianetics and Scientology. Please advise your

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## **SPONSORED** JOINTLY **CONGRESS** DECEMBER

The Hubbard Dianetic Research Foundation and the Hubbard Association of Scientologists, International announced today joint sponsorship of the Fourth International Congress of Dianetics and Scientology to be held in Phoenix on Tuesday through Friday, December 28, 29, 30 and 31, 1954.

Although final plans are not yet complete. the pleasant spacious surroundings of the Phoenix Little Theater will probably be the

location for the Congress.

The complete unification of efforts in Dianetics and Scientology brought about by return of the Hubbard Dianetic Research Foundation to the direction of its Founder, L. Ron Hubbard, makes this jointly sponsored Congress an occasion for mapping out the future course of Dianetics and Scientology as well as the release of newer simplified processes.

Every Dianeticist and Scientologist should attend. Write to either the HDRF, 507 N. 3rd St., Phoenix, or the HASI, 616 N. 3rd St. Phoenix, for information and reservations.

### The Journal of

## **SCIENTOLOGY**

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# COURSES IN PHOENIX

ADVANCED CLINICAL COURSE Six weeks course, enrolls every three weeks (Oct. 4 & 25, Nov. 15, Dec. 6, 1954, etc.) HCA degree prerequisite

Trains to Bachelor of Scientology Leads to Doctor of Scientology degree Personally instructed by L. Ron Hubbard Cost: \$800.00

### HCA COURSE

Two month course, enrolls every Monday No previous training required Cost: \$250.00 to previous HCAs or HDAs \$500.00 to new students

DIANETIC FOUNDATION COURSE Two month course, enrolls every Monday Cost: to previous HDAs and DAs \$250.00 to new students \$500.00

Trains to degree of HUBBARD CERTIFIED AUDITOR Leads (with further field work and thesis) to BACHELOR OF SCIENCE IN DIANETICS and to those especially qualified to Ph.D. Course requisite: to have read and studied DIANETICS: MODERN SCIENCE OF MENTAL HEALTH

## WO PLANS FOR B.SCN

In the last issue of the Journal it was announced that the only means of obtaining the degree of Bachelor of Scientology from the HASI was attendance at one of the units of the Advanced Clinical Course. Since that time the HASI and CECS Boards have announced an additional plan for securing this certificate.

The basic requirement is still an HCA obtained from an authorized school of Scien-

tology.

The applicant should then submit to the HASI in Phoenix three case histories. Special forms are available for this purpose and these should be obtained from the HASI at Phoenix.

The applicant must also write a thesis on the subject of Scientology. Communication with regard to suitable topics should be addressed to the CECS of the HASI for prompt attention.

Both the three case histories and the thesis must be approved before the degree of

Bachelor of Scientology will be granted.
Waiving the requirements of case histories and theses, the successful completion of a Clinical Course unit in Phoenix remains as an alternative plan for completion of B.Scn. requirements.

## LET'S FORM A GROUP

In almost every mail delivery to the HASI comes a letter or two requesting information about the locations of Scientology Groups in certain areas or questions about how to form and register a new group with the HASI. Here are some suggestions to help you get started.

The HASI in Phoenix maintains a roster of groups all over the world who have registered with us. If your group is already formed but not registered, write at once for application blanks. And if you want to know about groups in your area, write and ask, we'll be glad to send you any group addresses we have on file.

But perhaps there isn't a group in your vicinity. What then?

Gather together your friends and neighbors and tell them they are going to do something new and interesting. Obtain in advance the new and interesting. PUBLIC LECTURE SERIES tapes (see page 4) and play one or two of these excellent introductory lectures by L. Ron Hubbard. Then arrange to have the group meet at regular intervals for group processing. To help you with this there are several good assists: THE GROUP AUDITORS HANDBOOKS, Volumes I & II, GROUP PRO-CESSING TAPES PACKAGES A, B, C, & D, and the SPECIAL 1/2 HOUR PROCESSING TAPES (see page 4) If you have not yet acquired a tape player, you can start a meeting with a brief introduction about Scientology such as is found in Issue 31-G of the Journal. But don't try to "explain" all about Scientology or "make it acceptable" by introduction of other methods. Scientology is quite acceptable as used properly, and the best way to show this is to use it in actual group processing with your group.

Once your new group has established more or less regular meeting times and location, write at once to the Group Secretary, HASI, 616 N. 3rd St., Phoenix. When the simple application form has been returned to us completed, you will be sent a Group Certificate, and your group will be entitled to a 30% discount on purchases of books and tapes from the HASI, a monthly copy of the Group Newsletter, as well as other services that are offered to groups from time to time.

#### memberships gain increased importance

(Continued from page one)

friends who may not have received this copy of the Journal of this fact.

Any one of the following types of member-ships qualifies an individual to use the materials of Dianetics and Scientology:

HASI: General (\$8.50 per year), Special (\$25.00 per year), Professional (\$25.00 per year, renewal fee, or \$20.00 to new members.)

Dianetic Foundation membership (\$15.00 per

Church of Scientology: Sustaining membership (\$3.50 per calendar year.)
Church of American Science: Somembership (\$5.00 per calendar year.)

Sustaining

It is expected that an even wider and more intense interest in the HASI and its related organizations will ensue from this new policy, for it is felt that those who take an active part in the support of the organizations from year to year will maintain a continuing interest in the furtherance of the goals of Scientology and its reach into the general public.

## PROFESSIONAL PROCESSING BY D.SCN.S

For the first time, the HASI has a panel of well trained and experienced auditors, all

Doctors of Scientology, to handle the many requests for professional processing.

In the past six months, most of these auditors have been engaged by the HASI in an extensive research program conducted by L. Ron Hubbard to investigate existing techniques as well as many of an experimental nature. As a result of this program, the HASI has found remarkable processes leading to the faster solution of cases and has selected those auditors whose skill in handling cases is of the highest calibre.

The HASI is therefore proud to announce that professional processing is available at our clinic here in Phoenix. We are offering a twenty-five hour intensive and a complete case assessment for \$500.00. An auditor processing a case works closely with L. Ron Hubbard so that progress may be checked and recommenda-tions made as to solution of specific diffi-

culties. All those desiring professional processing please write for an appointment, well in advance, to the Panel of Auditors, HASI, 616 N. Third Street, Phoenix, Arizona.

#### communications system established new

(Continued from page one)

For example, an order for books and tapes may also contain a request for a list of auditors or groups in the writer's area, a complaint of non-receipt of a recent issue of the Journal, and some general commentary on the techniques he is using in his auditing. A letter of this sort, when received by the HASI goes first to the invoicing department where the order is invoiced and goes directly to the shipping department. This portion would be handled rapidly and easily. But the remainder of the items travel slowly from letter basket to letter basket and desk to desk, often becomming overlooked on its travels, or some of the items never coming to the attention of the department best able to handle the matter.

Thus, in the new communications plan, each subject or item, appearing on a separate piece of paper, is channeled immediately to the person or committee responsible for handling that type of material and is handled with dispatch.

The HASI staff, and those of affiliated organizations are now handling inter-office communications in a similar fashion -- with the result of improved communication and general efficiency at the office. It is hoped that this increased efficiency may be spread out from the central headquarters of the organizations to encompass communication and service to the field.

Stop and think back to the last time you had difficulty obtaining answers to your questions, or got none at all to some of them. Is it perhaps because you did not use a one-subject message form that was capable of prompt and efficient servicing. The HASI and allied corporations are dedicated to serving the field of Dianetics and Scientology. Won't you help us to help you?

# REACHING THE PUBLIC IN HYDE PARK

George Wichelow of the HASI staff in London has been reaching into the vast masses of "the-man-in-the-street" by speaking at Hyde Park Corner, that well-known forum where Englishmen, and others, express their points of view. This is a highly specialized form of public speaking and does reach into the society at levels not contacted usually in other ways. George has been doing a splendid job, and many of those who have heard him have gone away with a changed outlook; others have come along to group meetings and received processing.

George is a man of goodwill. In his approach to the public, he says, "The ability to smile and talk to your audience is a great advantage, and a confident manner as though you were talking to guests and friends does a lot towards making good ARC." He also suggests that knowledge of the other fellow's point of view and using some item of agreement in it will help the individual over the barriers to an understanding of Scientology. For any type of public speaking on Scientology, George advises that a knowledge of the path that Man's search for wisdom, and for his own beingness, has taken through the ages, gives a rich background which has produced fruitful results in his contacts with the public.

## FIRST D.SCN.S APPROVED TRAIN IN FIELD

In compliance with the new HASI program for training in the field by persons who are Doctors of Scientology as well as Doctors of Divinity, the following persons are now officially entitled by Board approval to train to the level of Hubbard Certified Auditor. Persons in these areas interested in obtaining such training should write directly to the D.Scn. for specific information as to his training arrangements.

Ival A. Mainard, 380 Park Street, Elgin, Illinois.

William H. Young, 1826 R Street, N.W., Washington 9, D. C. Other names will be published as approved.

#### this İS what meant... we

In Issue 35-G of the Journal we announced that a \$3.00 credit on new tape orders would be granted for each 1200 foot reel of plastic tape turned in to us in servicable condition. In case there has been a mis-understanding: WE DO NOT WANT, AND WILL NOT ACCEPT FOR CREDIT, NEW TAPE. We have plenty of new tape on hand. We do want Dianetic and Scientology tapes of an outdated nature, which you might want to trade as part credit toward up-to-date material on Dianetics and Scientology. Our interest is not in the second hand tape we will receive, but rather in new data which these trades will put in your hands in the field.
An order for current tape series must ac-

company any tapes turned in for credit. Plas-

tic Base Tape only please:

## STANDARD HASI TAPES

The following packages form the standard packages for lecture and processing material in Scientology. All recordings by L. Ron

COMPLETE PROFESSIONAL COURSE, JULY, 1954 26 half hour lectures completely covering INTENSIVE PROCEDURE. Positive case openining. Actual auditing commands. Summary of Scientology. 50 new axioms. List price.....\$125.00

PUBLIC LECTURE SERIES (8 hours) Easily understood public lectures given during the past four years of Dianetics and Scientology by L. Ron Hubbard. List price.....\$80.00

SPECIAL 1/2 HOUR PROCESSING TAPES Excellent short processing sessions for individuals and groups.
#1. EXTERIORIZATION & STABILIZATION #1.

#2. REMEDY OF HAVINGNESS #3. CERTAINTY ON ALL DYNAMICS, ASSESSMENT

#4. UNIVERSES, ASSESSMENT #5. REACH & WITHDRAW, AREA ASSESSMENT

List price (per reel).....\$4.00

GROUP INTENSIVE PACKAGES (6 hours per package). Each package a different set of group processing sessions. PACKAGE A PACKAGE C PACKAGE B PACKAGE D List price (per package).....\$60.00

Other tapes available, write for complete up-to-date price list.

CORRECTION: In the last issue of the Journal the first paragraph of the article "Dianetics and Scientology Organizations United Again" it was stated that Don G. Purcell has offered to L. Ron Hubbard and the HASI all the corporation's books, etc. The apostrophe in corporations was a typographical error. The intended inference is that the corporations themselves of Dianetics, along with their books and properties, have been given to the HASI.

## LATEST PUBLICATIONS

AUDITORS HANDBOOK including SCIENTOLOGY: INTENSIVE PROCEDURE (paper).....\$2.85 By L. Ron Hubbard. How to audit any case. Has actual auditing commands. Text for Complete Professional Course.

cluding the 50 new axioms. Black leather and gold trim.

SCIENTOLOGY: GROUP AUDITORS HANDBOOK, VOL.I Ten complete group sessions with actual auditing commands. (red cover)....\$2.85

SCIENTOLOGY: GROUP AUDITORS HANDBOOK, VOL.II Completely new, no repetition of Vol. I. Has 12 new group sessions with actual auditing commands. (green cover)...\$2.85

SPECIAL OFFER:

One copy each of Vol. I and Vol. II List price (less discount)......\$5.00 To those who have previously purchased one of these handbooks, the other may be purchased at a list price of \$2.15.

Other standard books and publications are available, ask for complete HASI price list.

## attention psychiatrists! scientologists

Among the case reports submitted to the HASI by auditors to qualify for certification as D.Scn.s come some interesting bits of data. To date the following is about the best we have seen.

The auditor is asked to state in general terms the "Psychiatric Classification" into which the preclear would probably be placed by medical personnel. One auditor, displaying considerable insight, as well as humor, reported in this column: "Delusive, thinks he can get out of his body." The auditor? Jan Halpern.

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